

**Job Posting for the  
Director of the VUMmer Hummer Choir  
Vestal United Methodist Church**

**Purpose:** Promote the spiritual life of the congregation and its members through music ministry. To direct the VUMmer Hummers, our elementary school age church choir (grades K through 5th)

**Qualifications:**

1. Demonstrates Christian faith
2. Proficiency in voice with ability to teach elementary age children.
3. Familiarity with Christian music
4. Able to lead, inspire and recruit members of the choir with energy and enthusiasm
5. Experience working with children and leading a choir preferred.
6. Bachelor's degree in music, music education or related field preferred.

**Position:** Staff, Salaried – part time, September through June

**Accountability:** To the Pastor, the Director of Music, the Staff Parish Relations Committee.

**Responsibilities:**

1. Direct the performances of the VUMmer Hummer Choir.
2. Recruit members for the VUMmer Hummer Choir.
3. Plan, select music for, and direct VUMmer Hummer Choir rehearsals and Sunday and special services performances as mutually agreed with the Director of Music and Senior Pastor. Submit music for these rehearsals and performances to any accompanist(s) in advance with ample time for learning and practice as needed.
4. Submit titles of music (to be sung by the VUMmer Hummer Choir for worship services) to the church office early in the week to be printed in the bulletin.
5. Plan, with the Director of Music, any services at which the VUMmer Hummer Choir will join another choir in presenting special music.
6. Order music for the VUMmer Hummer Choir, either directly from the supplier or through the Director of Music. Ensure copyright laws are observed.
7. In October submit a proposed VUMmer Hummer Choir budget for the following year to the Director of Music.
8. Be responsible for cataloging and filing music for the VUMmer Hummer Choir, for care of other property (robes, folders, etc.) of the VUMmer Hummer Choir, and for any space used by and/or assigned to the VUMmer Hummer Choir.

9. Open, close, and secure (as necessary) the building for each rehearsal of the VUMmer Hummer Choir.
10. Submit concerns and/or reports as necessary relating to the VUMmer Hummer Choir to the Director of Music, the Pastor, the Music Committee, and/or the Staff Parish Relations Committee as necessary and appropriate.
11. Meet at least annually with the assigned liaison from the SPRC.
12. Ensure compliance with all VUMC Safe Sanctuaries policies.

Successful completion of background check required for any VUMC employee.

Applicant must possess all auditory, speaking and communicating capabilities necessary to complete the responsibilities detailed above. The essential functions of this position include, but are not limited to, the following such as sitting, standing, walking, bending and twisting, climbing, speaking, hearing, writing, lifting, typing, filing, seeing and reading.

The Vestal United Methodist Church is an Equal Opportunity Employer